

DICKSON COUNTY BOARD OF EDUCATION

Monitoring: Review: Annually, in November	Descriptor Term: Video Surveillance Cameras	Descriptor Code: 3.2051	Issued Date: 7-28-16
		Rescinds:	Issued: 7-28-16

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2 Video surveillance cameras may be used to ensure the order safety and discipline of students and to
3 manage crisis events during emergencies. Video surveillance cameras may be used on all school grounds
4 and district property including school buses to observe and monitor student, staff and visitor behavior.
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- 6 The District will annually notify students and their parents/guardians that video surveillance may occur on
7 any school or district property. The cameras will be posted in areas to include but not limited to hallways,
8 stairwells, large open areas and entrance lobbies. Cameras will also be utilized to monitor outside areas
9 such as bus load and unload, playgrounds, parking lots and main door entrances. Cameras will not be
10 located in areas where a right to privacy should be observed such as restrooms and locker rooms. Video
11 surveillance will not access sound or record voices at any time.
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- 13 Video surveillance systems will be operated and controlled by district and school administration. Access
14 to these systems will be limited to fulfill professional responsibilities. These video surveillance systems
15 are not typically considered as student records.
16
- 17 Video surveillance systems may be used to view live or real time monitoring during the school day or
18 after hours for surveillance of grounds and the building. Video footage will be stored for a minimum of
19 five calendar days, but may be saved digitally if the need arises. Access to viewing recordings will be
20 limited to school administrators and their designee for investigative or management needs only. All other
21 request for viewing video footage must be sent to the Director of Schools for consideration.