

Dickson County Board of Education

Monitoring: Review: Annually, in July	Descriptor Term: <h2 style="text-align: center;">Facility Planning: Involvement of Architects</h2>	Descriptor Code: <h3 style="text-align: center;">3.212</h3>	Issued Date: <h3 style="text-align: center;">09/12/11</h3>
		Rescinds:	Issued:

1 Believing that several separate architects or architectural firms will produce a wider range of
 2 experience and talent which should result in development of better or more efficient plans, the Board
 3 shall recommend one or more qualified architects or firms to be assigned to buildings projects.
 4

5 In recommending architects the following criteria will be considered:

- 6 1. Training and experience;
- 7 2. Planning ability;
- 8 3. Promptness;
- 9 4. Specification in writing, accuracy and sufficiency of detail;
- 10 5. Design, appearance and utility;
- 11 6. Ability to meet budget requirements;
- 12 7. Past performance;
- 13 8. Relation with contractors;
- 14 9. Location;
- 15 10. Work load;
- 16 11. Volume of work previously awarded by the school system with the objective of effecting an
- 17 equitable distribution of contracts among qualified firms; and
- 18 12. Experience with government agencies.

19
 20 When it becomes necessary to secure the services of an architect or firm, the Board shall request
 21 submission of proposal(s) including qualifications and services from interested architectural fi rms.
 22 Public announcements of the proposed projects shall be made.

23
 24 After review of the proposal(s) submitted and interviews with selected firms under consideration by the
 25 director of schools and based upon the director’s recommendation(s), the Board shall make a
 26 recommendation(s) to the County Commission..
 27

28 The Board may hire a construction manager. The selection process will be the same as used to select
 29 an architect. Only those firms with previous expertise in construction management will be
 30 considered.¹

¹ TCA 62-2-107; TCA 49-2-203(4)(C)(3)(ii); TCA 62-6-102 & 103