

DICKSON COUNTY BOARD OF EDUCATION

Monitoring: Review: Annually, in April	Descriptor Term: Reconsideration of Instructional Materials and Textbooks	Descriptor Code: 4.403 Rescinds: 4.5030	Issued Date: 9-22-22 Issued: 9-21-17
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1 The Board supports principles of intellectual freedom inherent in the First Amendment of the
2 Constitution of the United States.¹

3 If a complaint is filed by a parent/guardian, employee, or student regarding textbooks or
4 instructional materials, this process is to be followed.²

5 Because opinions differ, there may be questions concerning some instructional and library
6 materials despite the quality of the selection process. If a complaint is made, the following
7 procedure is to be followed:

- 8 1. Inform the complainant of the selection procedures and make no commitments.
- 9 2. Request the complainant to submit a formal Request for Reconsideration of Instructional
10 Materials.
- 11 3. Inform the principal (and other appropriate personnel).
- 12 4. Keep challenged materials available for use during the reconsideration process. The
13 materials shall be removed immediately if they:³

14 Were created to align exclusively with Common Core; or

15 Are marketed or otherwise identified as Common Core textbooks or instructional
16 materials.

- 17 5. Upon receipt of the completed form, the principal requests review of the challenged
18 materials by an ad hoc materials review committee within ten (10) working days, and
19 notifies the appropriate supervisor and the Director of Schools that such review is being
20 done. The review committee is appointed by the Director of Schools/designee and
21 includes certified library media personnel, representatives from classroom teachers, one
22 or more parents, and may include one or more students.
- 23 6. The review committee shall take the following steps after receiving the challenged
24 materials:
 - 25 a. Read, view or listen to the material in its entirety;
 - 26 b. Check general acceptance of the material by reading recognized and
27 evaluative reviews

¹ *Island Trees/Union Free School District v. Pico*, 457 U.S. 853, 102 S. Ct. 2799 (1982)

² Board of Education, *Island Trees Union Free School District No. 26 v. Pico*, 457 U.S. 853, 102 S. Ct. 2799 (1982)

³ TCA 49-1-302(a)(8); TCA 49-1-314; TCA 49-6-2206; Public Acts of 2022, Chapter No. 1085

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- 1 c. Determine the extent to which the material supports the curriculum;
- 2 d. Complete the appropriate Checklist for Reconsideration of Instructional
- 3 Materials, judging the material for its strength and value; and
- 4 e. Present recommendation to principal for further action and to the Director
- 5 of Schools for purposes of information.

- 6 7. If the complainant desires further action after receiving the recommendation of the
- 7 committee and the decision of the principal, an appeal may be made to the Board.