

Dickson County of Education

Monitoring: Review: Annually, in September	Descriptor Term: Reporting Student Progress	Descriptor Code: 4.601	Issued Date: 09/22/22
		Rescinds: 4.7010	Issued: 04/26/12

1 Student progress reports shall be provided at least once every nine (9) weeks during the school year.
2 The reporting procedure shall be in writing and shall be uniform for all reporting periods during each
3 school year.¹ Each report shall be signed by the parents and returned promptly to the school.

4 Student progress reports shall indicate the students' conduct, attendance and academic progress and
5 other information necessary to communicate effectively with the parents.

6 In addition to the regular progress reports, principals and teachers are encouraged to confer with
7 parents on the educational progress of their children. Teachers shall consult with parents of students
8 who are working at an unsatisfactory level or whose performance shows a marked or sudden
9 deterioration. Parents shall be notified by the teacher as early in the school year as possible if the
10 retention of a student is being considered.

11 PARENT CONFERENCES

12 At least two (2) times during the school year, conferences shall be scheduled in which parents and
13 teachers may discuss any pertinent problems or other matters of concern regarding the development
14 and education of each student. These scheduled conferences shall not use any portion of the 180 days
15 of classroom instruction.² The Director of Schools shall be responsible for scheduling and coordinating
16 system wide conferences.

17 Conferences shall be physically accessible to all students, parents and/or guardians.³

¹ TRR/MS 0520-1-3-.05(3)(a);TCA 49-6-901

² TCA 49-6-7002

³ 28 CFR § 36.201-2