

# DICKSON COUNTY BOARD OF EDUCATION

|   |  |   |                                       |
|---|--|---|---------------------------------------|
| <b>Monitoring:</b><br><br><b>Review:</b><br>Annually, in<br>April | <b>Descriptor Term:</b><br><br><b>Student Assignment</b> | <b>Descriptor Code:</b><br><b>6.205</b> | <b>Issued Date:</b><br><b>8-27-15</b> |
|   |  | <b>Rescinds</b><br><b>6.205:</b>        | <b>Issued:</b><br><b>August 2015</b>  |

1 **TO SCHOOLS**

2 Students are expected to attend the school to which they are assigned by virtue of their residence.  
3 Legal residence is defined as the place of regular lodging by the custodial parent or legal  
4 guardian.

5  
6 **OPEN ENROLLMENT POLICY**

7  
8 Parents may make application to enroll their children in another school in the school system  
9 provided they meet the guidelines as outlined below. If requests are approved, the parent must  
10 arrange transportation to and from that respective school. Requests must be made annually in  
11 writing to the respective Elementary or Secondary Director, preferably during the last two weeks  
12 of June.

13  
14 In no instance, shall the acceptance of out of zone students cause a situation of overcrowding  
15 within the school. Overcrowding is determined annually by the Director/Designee considering  
16 BEP grade-level ratios, building and faculty capacity.

17  
18 Assuming that space is available, Principals shall use the following when determining eligibility  
19 for accepting students from out of zone:

- 20       • Students of actively employed faculty/staff members  
21       • Safe and Drug Free Schools Act  
22       • McKinney-Vento Homeless Education Act  
23       • Required accommodations for IDEA-Identified students  
24       • Students pursuing a high school course of study not offered in another school  
25       • Recommendation initiated by the Administration determined to be in the best interest of  
26 the student

27  
28 The following are not valid reasons for accepting students from out of zone:

- 29  
30       • Child care  
31       • Convenience or proximity to work  
32       • Participation in extracurricular activities  
33       • Property/Business ownership  
34       • Anticipated relocations  
35

36 Parents making request for admission prior to the opening of school will be informed by the  
37 school principal no later than ten (10) school days after the beginning of school whether the  
38 request for admission may be granted. Students will remain in their assigned schools until such  
39 determination is made.

40  
41 Students, who fail to comply with school procedures, discipline codes, and attendance policies,  
42 may be asked to return to their school of zone at the end of the current grading period. Parents of

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1 out-of-zone students are expected to maintain a positive and proactive relationship with faculty  
2 and administration.

## 3 4 **TO CLASSES**

5  
6 The principal shall be responsible for assigning all students to classes.  
7

8 Students who enter the system from another school system are to be placed by the principal in  
9 the grade and/or level as indicated by records from the former school. If the student's placement  
10 is inappropriate in the grade or level assigned, the principal may reassign him/her to another  
11 level.  
12

13 The principal shall separate an alleged victim of child sexual abuse from an alleged perpetrator if  
14 the abuse allegedly occurred while the child was under the supervision or care of the school. IF  
15 available and appropriate, a child shall be reassigned if a request is made by the child's parent or  
16 custodian and the perpetrator has been: (1) substantiated by the Department of Children  
17 Services; (2) adjudicated by a juvenile court to have committed the child sexual abuse or (3)  
18 criminally charged.  
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22 Legal References:

- 22 1. TCA 49-6-3102-3103
- 23 2. TCA 49-6-3201
- 24 3. Public Acts of 2015, Chapter No. 286

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