

# Dickson County Board of Education

Monitoring: <b>Review: Annually, in May</b>	Descriptor Term: <b>Accidents and Illnesses</b>	Descriptor Code: <b>6.410</b>	Issued Date: <b>02/28/13</b>
		Rescinds: <b>6.4100</b>	Issued: <b>04/17/07</b>

1 Parent/guardians of all students shall provide the schools with emergency information and medical autho-  
2 rization which shall contain the following information:

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- 4 1. Parents' location and daytime phone numbers;
- 5 2. Names, addresses, and phone numbers of at least two nearby relatives or neighbors who will
- 6 assume temporary care of student if parents cannot be reached;
- 7 3. Name, address and phone number of the student's physician(s);
- 8 4. Directions in the event that medical treatment is needed;
- 9 5. Information concerning a student's particular physical disability and/or health condition of the
- 10 student.
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12 The authorization will be required annually and will be kept on file in the office/designated location.  
13 In the event of serious injury or illness to a student, the parent(s) will be notified as to whether to pick up  
14 the child at school or meet the child at the hospital. If the parent(s) cannot be reached, the student will be  
15 transported to the hospital emergency room and the physician identified by the parent(s) on the emergency  
16 medical authorization form will be notified of the accident. Efforts to notify the parent(s) will continue  
17 until they are reached.

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19 Principals will inform the Director of Schools/Designee immediately of any serious injuries suffered by  
20 students while under jurisdiction of the school. A report of each accident taking place in a school will be  
21 filed in the offices of both the principal and the Director of Schools/Designee. Forms for reporting accidents  
22 will be made available from the office of the Director of Schools/Designee. In all accidents serious enough  
23 to require medical attention or requiring the student to be taken home, or in all cases that the staff member  
24 in charge deems desirable, reports will be made and filed as stated above.

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26 No student will be taken and left at home or sent home unless a parent, or someone designated by the  
27 parent(s), is at home to accept the responsibility of the student.

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29 Parents who object to the procedures contained in this policy shall submit to the principal a written emer-  
30 gency plan for his approval.

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