**Dickson County Schools**

**Acceptable Use Policy – Network and Equipment Access**

Purpose:

To establish guidelines for county-owned hardware, software, computer network access, Internet access, email usage, security and privacy for employees of Dickson County Schools.

Objectives:

* Ensure the protection and proper use of proprietary, personal, privileged, or otherwise sensitive data and resources.
* Provide uninterrupted network resources to users.
* Maintain security of and access to networked data and resources on an authorized basis.
* Secure email from unauthorized access.
* Protect the confidentially and integrity of files and programs from unauthorized users.
* Inform users there is no expectation of privacy in their use of county-owned hardware, software, or computer network access and county email.

Scope:

This Acceptable Use Policy applies to all individuals who have been provided access rights to the Dickson County Schools networks, County Schools provided email, and/or wired or wireless Internet access.

Prohibited Uses of DCBE Technology Resources:

* DCBE technology resources shall not be used for personal profit.
* DCBE technology resources shall not be used to further political causes.
* Users shall not upload or transfer out of district control any software licensed to the district.
* Users shall not bypass or attempt to bypass any of the district’s security or content filtering safeguards.
* Confidentiality of email communication cannot be assured. Email correspondence may be a public record under the public records law and may be subject to public inspection.

*I hereby certify that I have read, understand, and agree to the terms and conditions set forth in this agreement.*

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Employee Printed Name

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Employee Signature

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Date