

# Dickson County Board of Education

Monitoring: <b>Review: Annually, in September</b>	Descriptor Term:  <b>Agendas</b>	Descriptor Code: <b>1.403</b>	Issued Date: <b>04/27/23</b>
		Rescinds: <b>1.403</b>	Issued: <b>10/28/10</b>

1 The executive committee of the Board of Education shall be responsible for arranging the order of  
2 items on meeting agendas so that the Board can accomplish its business as effectively as possible.  
3 The particular order may vary from meeting to meeting in keeping with the business at hand.  
4

5 The agenda, together with supporting materials, shall be distributed to board members and to each  
6 school prior to the scheduled date of the meeting. The agenda shall be available for public inspection  
7 and/or distribution when it is distributed to the board members. Individuals desiring additional  
8 information about any item on Agenda shall direct such inquiries to the Director of Schools.  
9

10 At the meeting, the Board may, by a majority vote, add items that are not on the agenda, or delete  
11 any that are on the agenda. The Board, however, may not revise board policies, or adopt new ones,  
12 unless such action has been scheduled. Items of business may be suggested by any board member,  
13 staff member, student, or citizen of the district.  
14

15 Any board member may move to declare any agenda item as a controversial, complex, or complicated  
16 matter. If approved by a majority vote, this action will cause the item to be submitted the first time  
17 for a first reading only, with official action taken at a subsequent meeting and the final vote taken  
18 after a second reading, except in an emergency situation.  
19

20 The agenda for regular meetings, shall ordinarily allow suitable time for the remarks of the Public  
21 (“Public” being defined as residents of Dickson County or the parent or guardian of a student  
22 attending school in the district) who wish to speak briefly before the Board. The Board asks that  
23 advance notice be given to them by means of a sign in sheet available to the Public prior to the  
24 commencement of the meeting.  
25

26 **The commenter shall denote via the sign up form which Agenda Item they wish to comment on at**  
27 **the time of sign up. Delegations or groups of persons wanting to speak on a common Agenda Item**  
28 **shall be limited to one speaker unless otherwise determined by the Board. This limit is to maximize**  
29 **opportunity for Public to be heard on all Agenda Items.**  
30

31 **Public comments on an Agenda Item are limited to a comment period of three (3) minutes. All**  
32 **Public comments shall occur at the beginning of the meeting prior to undertaking the Agenda.**  
33 The Chair shall have the authority to terminate the remarks of any individual who is disruptive or  
34 does not adhere to Board rules.  
35

## 36 ANNUAL AGENDA

37

38 At the beginning of each fiscal year, the Board shall adopt an annual planning calendar, stating month-  
39 by-month actions required by law and those required to carry out the Board's annual goals and

- 1 objectives and the State Board of Education's performance standards. In addition, the annual agenda
- 2 shall designate dates to monitor/review designated sections of the Board Policy Manual and to evaluate
- 3 progress of programs for student achievement.
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Legal References

1. TCA 8-44-103
2. TCA 49-2-202
3. TCA 49-2-203